

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, December 30, 2014

The Brookings County Board of County Commissioners met in regular session on Tuesday, December 30, 2014 with the following members present: Donald Larson, Tom Yseth, Dennis Falken, Ryan Krogman, and Stephne Miller.

Call to Order

Chairperson Donald Larson called the meeting to order.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Commissioners Larson and Falken introduced their wives who were in attendance. Commissioner Miller presented clocks to Larson and Falken and thanked them for their hard work and their dedication to county government.

Approval of Agenda

The agenda for the December 30, 2014 Commission Meeting was approved as amended without objection from the board. The board added an Executive Session to the agenda in accordance with SDCL 1-25-2 (1) and SDCL 1-25-2 (3). Be it noted that the Approval of the Jail Food Service Contract was removed from the agenda.

Consent Agenda

The consent agenda was approved without objection from the board.

The consent agenda consisted of the minutes from the December 16, 2014 Commission Meeting.

Travel & Education Requests: Shawn Hostler to attend EMT Recertification in Sioux Falls, SD, February 12th-14th; Matt Christensen to attend a Terminal Operator Course in Pierre, SD, March 3rd-5th; Sonia Mack to attend the Mastermind Group professional development 10-week course in Brookings, SD, starting November 18th.

Personnel Action Notices: routine step increase-Jean Stoebner to \$19.12, effective January 1, 2015; routine step increase-Larry Klingbile to \$22.49, effective January 1, 2015.

Cellular Authorizations: Beverly Chapman-Extensive Usage and Data Plan at \$105/month; Abigail Howard-Extensive Usage and Data Plan \$105/month.

Human Services Report: case #14-186 Avera Heart Hospital- denied; case #14-192 Avera McKennan- denied; case #14-167 Avera Heart Hospital- approved; case #14-168 Brookings Hospital- approved; case #14-187 Avera McKennan Hospital- approved; case #14-213 Brookings Municipal Utilities- denied; case #14-216 H-D Electric- denied; case #14-217 Rent- approved.

Routine Business

Approval of Claims

Motion by Miller, seconded by Krogman to approve the following claims. Roll call vote: Yseth "aye," Krogman "aye," Miller "aye," Falken "aye," Larson "aye." Motion carried.

A&B Business Inc, Copier Maint, \$72.37, Copier Maint, \$333.52, Copier Maint, \$384.54, Copier Maint, \$80.43; AAA Collections, Inc, Sheriff Trust, \$423.53, Sheriff Trust, \$518.90; Adair Asset Management LLC, Tax Cert Redemption, \$1,997.99, Tax Cert Redemption, \$1,487.89, Tax Cert Redemption, \$5,004.70, Tax Cert Redemption, \$8,143.52; Avera Heart Hospital of SD, COP Medical, \$4,785.43; Avera McKennan Hospital, COP Medical, \$7,317.34; Banner Associates, Architect/Engineer Fees Shed, \$4,380.00; Bozied Oil Co Inc, Car Washes, \$73.00; Brookings Area Chamber, Pre-Legislative Luncheon, \$160.00; Brookings Engraving, 2 Portrait Books, \$170.00; Brookings Health System, COP Medical, \$2,230.73, Health Screenings, \$1,094.00, PMD, \$430.44; Brookings Register, Subscription, \$149.21; CDW Government Inc, USB Drive/Wireless Access Point, \$304.10, Printer Tray, \$73.84; Central Business Supply, Key Tags and Copy Paper, \$66.30, New Chairs, \$4,482.00; Century Business Product, DMSLink 4 Software, \$695.00; Chemco Inc, Inmate Laundry Supplies, \$368.10; City of Brookings, Refund Liability/Prop Insurance, \$4,623.82, Admin Bldg Operating Expenses, \$8,795.21; Compass Counseling & Assessment, Psych Eval, \$1,500.00; Davis, Thomas, Zoning Mtg Mileage, \$49.60; Dean Schaefer Court Reporting, Inv MI Hearings, \$60.00; Dell Marketing LP, Replacement Memory Modules, \$509.94, Computer & Monitor, \$862.65, Computer, \$659.58; Den-Wil Inc, Community Health Rent Nov/Dec, \$1,670.00; Electronic Security Equipment, Security System Service, \$995.00; Elenkiwich, Kimberly, Zoning Mtg Mileage, \$25.44; Erickson, Roger, Zoning Mtg Mileage, \$44.05; Fite, Pierce & Ronning Law, CAA, \$2,357.70, CAA, \$130.50; Foerster Office & Supply, Plates/Forks/Spoons, \$111.00; Forrest Holdings Inc, Tax Cert Redemption, \$271.86, Tax Cert Redemption, \$1,161.74, Tax Cert Redemption, \$550.45; Frantzen Reporting, Transcript, \$31.40; Jared Gass, CAA, \$2,369.30, CAA, \$527.53, CAA, \$193.32; Jennifer Goldammer, CAA, \$254.99, CAA, \$1,635.85, CAA, \$890.91, CAA, \$509.24; Patricia J Hartsel, Transcript, \$82.40, Transcript, \$85.00, Transcript, \$7.20, Transcript, \$110.20; Hill, Robert, Travel Expenses/Weather Radios, \$187.55; Tim Hogan, CAA, \$650.57, CAA, \$489.00, CAA, \$6,045.75, CAA, \$483.46, CAA, \$436.60, CAA, \$575.12, CAA, \$1,018.37; Hungerford Chiropractic, Drug Testing, \$30.00; Hy-Vee Food Store, Generic Meds, \$4.59, Jury Meals, \$22.12, Meeting Refreshments, \$19.77, After School Programming, \$9.44, Inmate Meals, \$9,858.39, PMD, \$295.39; Ina Group LLC, Tax Cert Redemption, \$941.37, Tax Cert Redemption, \$3,330.29; IPMA-HR, Membership, \$149.00; Jensen, Randy J., Zoning Mtg Mileage, \$68.39; Johnson Feed Inc, Road Salt, \$5,294.57; Benjamin L. Kleinjan, CAA, \$174.00, CAA, \$1,200.60; Kleinjan, Darrel, Zoning Mtg Mileage, \$105.93; L.G. Everist Inc, Icing Sand, \$597.83; Lewis & Clark Behavioral, BMI Hearings, \$640.00; Lincoln County Auditor, MI Expenses, \$1,380.58, MI Expenses, \$135.00; Lowe's, Shop Supplies, \$22.75; Mack, Sonia, Mileage/Dues/Registrations, \$551.62; McCandless, Joshua, Tax Cert Redemption, \$1,186.06; MCI, Long Distance Phone Service, \$54.17; McKeever's Vending, Commissary, \$301.20; Midwest Management/BMO Harris, Tax Cert Redempt, \$5,422.37, Tax Cert Redempt, \$1,593.83; Minnehaha County JDC, JDC Costs, \$3,100.00; Nelson, Darrell, Zoning Mtg Mileage, \$60.96; Nancy J Nelson, CAA, \$550.71; Nichols, Laurie, Zoning Mtg Mileage, \$20.19; Northern Truck Equipment, Dump Body/Spreader/Plow/Wing, \$87,417.00; Northwestern Energy, Natural Gas, \$527.31; Office Depot Inc, Office Supplies, \$231.96; Office Peeps Inc, Toner/Ribbons/Highlighters, \$527.02, Office Supplies, \$78.96, Storage Boxes, \$28.66; One Source, Background Checks, \$100.00; Perry Electric Inc, Replace Chandelier in CH, \$2,475.00; RFD, Winter Hours, \$75.74; Ribstein, Randy, Steel Toe Work Boots, \$100.00; Rick Ribstein, CAA, \$485.61, CAA, \$588.13, CAA, \$470.68, CAA, \$1,346.61, CAA, \$607.39, CAA, \$278.34; Richard-Ewing Equip Inc, Repair Jail Dryer, \$210.00; Robbins, Jeff, Zoning Mtg Mileage, \$86.72; Rochel, Robert, Zoning Mtg Mileage, \$126.54; Jesse Ronning, CAA, \$565.50, CAA, \$696.00, CAA, \$104.40, CAA, \$78.30, CAA, \$345.05, CAA, \$800.40; Sanford Health, Autopsy, \$2,280.00; SD Attorney General's Office, 24/7 SCRAM Daily Fees, \$1,487.00, 24/7 State Participation Fee, \$72.00; SD Dept of Transportation, Engineering Fees/Bridge Inspec, \$10,115.76; SD Law Review, Volume 60, \$33.02; Sioux Valley Cleaners Inc, WIC Janitorial Dec 14, \$400.00; Swartos, Don, Steel Toe Work Boots, \$100.00; Thomson Reuters - West, Monthly Info Charges, \$1,299.20, NW Reporter, \$689.25; Steven Ust, Inspections, \$700.00; Verizon

Wireless, Mobile Data, \$280.07; Walburg, Duane, Animal Control Mileage, \$18.00; Water Resources Institute, Geospacial Conference, \$50.00; Wells Fargo, Credit Card Charges, \$1,171.81; Yankton County Sheriff, Service of Process, \$25.00.

Department Head Reports

County Development Director Robert Hill thanked Commissioners Don Larson and Dennis Falken for their years of service to the County. Hill said the City of Brookings' Sustainability Council has requested that a county employee be on that board. He said there are no other small town communities represented and no city planning personnel are on that board. Hill said he feels it should be a countywide board if they want county representation and he is uncomfortable with having a staff member from his department on that council. He said he doesn't want that person's comments taken as a county decision. Falken said he would not support the appointment at this time. Miller suggested waiting until after the first of the year and wondered if there is a possibility of having a commissioner on that council. Hill said January 21st is Brookings Day at the Capitol and because he is on the city's transportation committee he asked about attending the event. Larson said having a county representative attend is a good idea. Hill also discussed the upcoming Planning & Zoning meeting on January 6th.

Equalization Director Joyce Dragseth gave her deepest thanks and gratitude in working with and learning from Commissioners Larson and Falken. She also thanked them for the work they've done for the citizens of Brookings County. Dragseth said the Department of Revenue wants her department's intentions submitted by January 1st each year. She said the intentions state the changes in assessments for the 2015 assessment year. Dragseth said the plans increase the assessed value in some areas. She said she will review this with the board at end of the January in more detail.

Finance Officer Vicki Buseth also thanked Larson and Falken for their years of service and the help they've provided. She said they will be missed. Buseth said they still have not received the levies from the Department of Revenue, but she has been in contact with them. She said they are working on end of year items as well.

Sheriff Martin Stanwick said there are currently 20 jail inmates and 58 on the 24/7 program; with 24 on SCRAM, 24 who come in twice a day to blow, and 10 testing in other counties. Stanwick said they had an emergency committal on Christmas Eve and some other domestic issues. He thanked Commissioners Falken and Larson and said they've had a good working relationship over the years.

Highway Superintendent Richard Birk said it has been difficult getting salt this time of year and maintaining the level of service that people would like this winter. He said they only average one load per month and are working on building up their supply. Birk also thanked Commissioners Larson and Falken for the help they've given him and his department.

Yseth asked about rumble strips being a safety option on some county roads. Birk said he has to contact someone of the safety committee, but funds may be available and this could be an option on County Road 11, north of Sinai.

Finance Officer Vicki Buseth presented the Finance Office report for November 2014.

Be it noted the Auditor's Account with Treasurer was presented to the board.
November 2014

Total amount of deposits in banks..... \$20,798,435.57

Total amount of actual cash: Currency..... \$9,629.00

Coins..... \$4.21

Total amount of checks/drafts in Treasurer's possession not exceeding 3 days... \$168,871.37

Itemized list of all other items..... \$6,632.56
TOTAL.....\$20,983,572.71

Be it noted the Payroll & Additive Totals were presented to the board.

Commission/HR: \$16,187.51; Technology: \$8,863.12; Elections: \$3,301.02; Finance Office: \$18,050.70; States Attorney: \$20,611.40; Equalization: \$17,053.40; Register of Deeds: \$7,461.71; Veterans/Welfare: \$5,734.78; Sheriff's Office: \$75,368.45; Coroner: \$213.14; Community Health: \$2,276.09; Extension: \$1,047.56; Weed: \$2,318.21; Planning/Zoning: \$5,918.92; Highway: \$45,696.74; Emergency Management: \$3,285.40; WIC: \$1,015.76.

AFLAC: \$2,630.88; Avesis: \$1,212.20; Office of Child Support: \$400.00; Delta Dental: \$4,206.80; Flex One: \$2,225.16; Fort Dearborn Life Insurance: \$1,307.75; Garnishments: \$537.13; Local Teamsters: \$1,229.00; SDRS: \$40,034.88; SDRS Supplemental: \$2,010.00; EFTPS: \$80,962.72; Wellmark: \$83,115.43; AFLAC Group/CAIC Primary: \$809.72.

Be it noted, the expenditure adjustment for the month of November 2014 was presented to the board. \$7,081.14 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted the Register of Deeds Statement of Fees Collected for the month of November 2014 in the amount of \$27,293.00 was presented to the board.

REGULAR BUSINESS

Motion by Falken, seconded by Miller to approve Jim Booher as the county representative to the Brookings Health System Board of Trustees for a 3-year term to run January 1, 2015-December 31, 2017. Roll call vote: Krogman "aye," Miller "aye," Falken "aye," Yseth "aye," Larson "aye." Motion carried.

Motion by Krogman, seconded by Miller to approve Darrel Kleinjan representing District 1 and Terrell Spence representing District 3 to the Brookings Planning and Zoning Board for 4-year terms to run January 1, 2015-December 31, 2018. Roll call vote: Miller "aye," Falken "aye," Yseth "aye," Krogman "aye," Larson "aye." Motion carried.

Motion by Falken, seconded by Yseth to approve Mike Bartley as the county representative to the First District Association of Local Governments Planning Board for a 2-year term to run January 1, 2015-December 31, 2016. Roll call vote: Falken "aye," Yseth "aye," Krogman "aye," Miller "aye," Larson "aye." Motion carried.

Motion by Miller, seconded by Krogman to approve Jason Wosje as the county representative to the Swiftel Center Advisory Board for a 3-year term to run January 1, 2015-December 31, 2017. Roll call vote: Yseth "aye," Krogman "aye," Miller "aye," Falken "aye," Larson "aye." Motion carried.

Motion by Falken, seconded by Krogman to approve and authorize Chairperson Larson to sign Resolution #14-57: a resolution updating the compensation rate for the chairperson and the alternate chairpersons of the Brookings County Board of Mental Illness. Roll call vote: Krogman "aye," Miller "aye," Falken "aye," Yseth "aye," Larson "aye." Motion carried.

RESOLUTION #14-57

A RESOLUTION UPDATING THE COMPENSATION RATE FOR THE

CHAIRPERSON AND THE ALTERNATE CHAIRPERSONS OF THE BROOKINGS
COUNTY BOARD OF MENTAL ILLNESS

WHEREAS, SDCL 27A-7-8 provides that the County Commissioners shall determine an hourly rate of compensation for the members of the County Board of Mental Illness for all the time actually employed in the duties of their offices as members of such Board of Mental Illness:

WHEREAS, the Brookings County Commission has found it necessary to establish an hourly rate of compensation for the Chairperson and the Alternate Chairpersons of the Brookings County Board of Mental Illness;

WHEREAS, the rate of compensation for Court-appointed attorneys in South Dakota is established and annually updated by the Unified Judicial System;

WHEREAS, the Brookings County Commission believes the compensation rate for Court-appointed attorneys in Brookings County should also be applied as the compensation rate for the Chairperson and Alternate Chairpersons of the Brookings County Board of Mental Illness;

THEREFORE BE IT RESOLVED that the rate of compensation for the Chairperson and the Alternate Chairpersons of the Brookings County Board of Mental Illness shall be the same as the rate of compensation for Court-appointed attorneys commencing in FY2015 and shall remain at the same rate of compensation as established for Court-appointed attorneys each year going forward, unless otherwise decided by the Board of County Commissioners.

Dated this 30th day of December, 2014.

BROOKINGS COUNTY COMMISSION:

Donald L. Larson
Chairperson,
Brookings County Commission

ATTEST:
Vicki Buseth
Brookings County Finance Officer

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Larson to sign Agreement #14-82: a delinquent tax payment agreement in the amount of \$2,413.92. Background information was provided by Finance Officer Vicki Buseth. Roll call vote: Miller "aye," Falken "aye," Yseth "aye," Krogman "aye," Larson "aye." Motion carried.

Motion by Falken, seconded by Krogman to authorize the release of GIS data to Geo-Comm, Inc., acting as an agent of the South Dakota 9-1-1 Coordination Board, in support of the Next Generation 9-1-1 System. Roll call vote: Falken "aye," Yseth "aye," Krogman "aye," Miller "aye," Larson "aye." Motion carried.

Scheduled Agenda Items

As scheduled at 9:00 a.m., the board held a public hearing and second reading of Ordinance #2014-03: an ordinance establishing the placement of 4-way stop signs at the intersection of 32nd Street South and Main Avenue South.

Chairperson Larson opened the public hearing and called for proponents. Dennis Carmichael, president of the River Ridge Road District, said he was contacted by Sheriff Stanwick to find out what the residents of the road district think about the 4-way stop. Carmichael said 40 out of 41 responses were in favor. He said the stop signs make the intersection safer with the new school coming soon and also helps with traffic congestion. River Ridge resident Nancy Neiber said she feels the 4-way stop is an excellent idea; providing safer passage to bikers and walkers who use the bike trail. Vance Owens also lives in River Ridge and said he sees a lot of cars in the ditch at that intersection during bad

weather and the stop sign will provide more safety with the bike path and the new school coming in. Nancy Fahrenwald said the stop signs are good for public health and safety, especially with houses developing to the south. She said she was involved in an accident at that intersection and has witnessed accidents. Chad Strand said the stop signs will provide more safety for the bike trail and kids riding to school. Gary Thomas, principal of Hillcrest Elementary and a River Ridge resident, said the hill on 32nd Avenue can be slippery in the winter and the stop sign would provide safety for the public and the new school. Sheila Anderson, a resident of River Ridge, said she agrees with everyone and people have become conditioned to have to stop at the stop signs. River Ridge resident Jon Button said the stop signs provide safety during bad weather and high traffic times. Greg Miller, also a River Ridge resident, said the new housing developments create higher traffic and not having the stop signs causes school buses to sit a long time at that intersection trying to turn south. Curt Jensen lives on Western Avenue South and said he has seen traffic backed up ¼ mile to west at times. He said there will be a bad accident there without the signs and the lights make the stop signs more visible at night. Jim Kriese, a River Ridge resident, said the stop sign helps people reset their mindframe that they are moving from a rural area into a city.

Sheriff Stanwick said the signs were put in place during construction on South Highway 77 and when the construction was completed, the city contacted him about leaving the stop signs in place. He said the crash data probably doesn't meet the criteria to put the stop signs in, but with the comments he has received and the increase in traffic that the new school will create, justifies keeping the signs in place. Stanwick said he has also discussed this with Brookings Police Chief Jeff Miller who is also in favor of keeping the signs.

Brookings City Engineer Jackie Lanning said she has received calls on both sides of the issue. She reviewed what guidelines they looked at in making a recommendation to keep the signs in place. Lanning said low visibility when looking south from the east and west and the improvement to the flow of traffic were considered. She said city staff is recommending approval.

River Ridge resident Carl Fahrenwald said the stop signs provide safety for accessing the bike trail. He said people don't stop for pedestrians in the crosswalks in town now and they won't stop at that intersection.

Chairperson Larson called for opponents.

Paul Moriarty said he would like to make the intersection safer too. He suggested contacting the property owners to see if they would remove trees on the east and west corners. Moriarty also suggested sanding the road coming down the hill from the west.

Chairperson Larson closed the public hearing.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Larson to sign Ordinance #2014-03: an Ordinance establishing the placement of 4-way stop signs at the intersection of 32nd Street South and Main Avenue South contingent upon the City of Brookings approval of the same.

Yseth said he doesn't want to approve this as a 3-way stop; they aren't going to approve this unless the city does. He said he has driven out there several times and the bike path is a consideration for him. Yseth said he also talked to Brookings School District Superintendent Roger DeGroot who indicated the primary plan will take students from the south side of town and Aurora to the new school. He said that will put even more traffic on 32nd Street. Yseth said he thinks there may even be a stop light at that intersection someday.

Miller said the city is growing and with that comes growing pains. She understands that the area feels rural, but that is where the city limits begin. Miller said she would like to see the speed limit changed to 35 mph there. She said the trees at the intersection have been trimmed, but there is still a visibility problem due to a fence. Miller said there are many developments in that area and the intersection will get more use with the bike trail and the new school. She said people are conditioned now to stop.

Falken said when this first came up he didn't want to put up the signs just for convenience. He said he felt they were putting up stop signs along a rural county road. However, he said in light of the traffic count and past accidents, he's willing to vote for this. Falken said the city came to the county so

they could work together to make this intersection safe. He noted though that just as many people contacted him about not putting up the signs as those that did.

Krogman said he will be voting in favor of this also. He said the use of the bike path is a huge issue. Krogman said he too isn't a fan of using stop signs to slow traffic down. But he said they are being used to control that intersection and the visibility warrants having the signs there.

Roll call vote: Yseth "aye," Krogman "aye," Miller "aye," Falken "aye," Larson "aye." Motion carried.

BROOKINGS COUNTY ORDINANCE NO. 2014-03

AN ORDINANCE ESTABLISHING THE PLACEMENT OF 4-WAY STOP SIGNS AT THE INTERSECTION OF 32ND STREET SOUTH AND MAIN AVENUE SOUTH

BE IT ORDAINED BY BROOKINGS COUNTY, SOUTH DAKOTA:

WHEREAS, pursuant to SDCL 32-29-2, Brookings County has the authority to erect stop or yield signs at the intersections of roadways under Brookings County jurisdiction.

WHEREAS, Representatives from the City of Brookings and from Brookings County have met and agreed that placement of 4-way stop signs at the intersection of 32nd Street South and Main Avenue South would benefit the general welfare and safety of the citizens of Brookings County.

THEREFORE, BE IT ORDAINED BY BROOKINGS COUNTY, SOUTH DAKOTA, that 4-way stop signs shall be placed at the intersection of 32nd Street South and Main Avenue South.

Adopted this 30th day of December, 2014.

BROOKINGS COUNTY:

ATTEST:
Brookings County Commission

Donald L. Larson
Chairperson

Vicki Buseth
Brookings County Finance Officer

First Reading: December 16, 2014

Second Reading: December 30, 2014

Adopted: December 30, 2014

Publications: January 15, 2015

Effective Date: February 4, 2015

As scheduled at 9:30 a.m., the board held a public hearing on Resolution #14-56: a supplemental budget resolution. Chairperson Larson opened the public hearing and called for proponents and opponents. Chairperson Larson closed the public hearing. Motion by Miller, seconded by Krogman to

approve Resolution #14-56: a supplemental budget resolution. Roll call vote: Krogman “aye,” Miller “aye,” Falken “aye,” Yseth “aye,” Larson “aye.” Motion carried.

RESOLUTION #14-56

WHEREAS the Brookings County Board of County Commissioners did authorize the County Finance Office to publish a notice of hearing for the consideration of a proposed supplemental budget; and

WHEREAS the time and place for consideration of such supplemental budget was given, and

WHEREAS the adoption of said proposed supplemental budget was duly considered by the Board of County Commissioners on the 30th day of December, 2014, in the County Commission Chambers in a regularly scheduled meeting and any objections having been made before said Board to the adoption of such supplemental budget.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners within and for the County of Brookings, State of South Dakota, that the following supplemental budget be, and the same is hereby approved for the purpose of providing budget to conduct the indispensable functions of government.

FROM:	County Building Fund—Cash:	301-1-101-0001	\$386,733.90
TO:	County Building Fund—Highway Shops:	301-4-161-4293	\$386,733.90

Dated this 30th day of December, 2014.

Chairperson: Donald L. Larson

Vice Chairperson: Tom Yseth

Commissioner: Dennis Falken

Commissioner: Ryan Krogman

Commissioner: Stephne Miller

REGULAR BUSINESS continued

Motion by Krogman, seconded by Miller to approve and authorize Chairperson Larson to sign Agreement #14-83: an agreement for engineering services with Banner Associates, Inc. for replacement of existing structure (Str. No. 06-100-102-U), Brookings County, South Dakota, with estimate not to exceed \$16,000. Roll call vote: Miller “aye,” Falken “aye,” Yseth “aye,” Krogman “aye,” Larson “aye.” Motion carried.

Motion by Krogman, seconded by Yseth to approve and authorize Chairperson Larson to sign Agreement #14-84: an agreement for engineering services with Banner Associates, Inc. for structure inspections less than 20 feet, Brookings County, South Dakota, with estimate not to exceed \$12,200. Roll call vote: Miller “aye,” Falken “aye,” Yseth “aye,” Krogman “aye,” Larson “aye.” Motion carried.

Motion by Krogman, seconded by Yseth to approve and authorize Chairperson Larson to sign Agreement #14-85: an agreement for engineering services with Banner Associates, Inc. for replacement of existing structure (Str. No. 06-120-122-U), Brookings County, South Dakota, with estimate not to exceed \$16,000. Roll call: Yseth “aye,” Krogman “aye,” Miller “aye,” Falken “aye,” Larson “aye.” Motion carried.

Motion by Miller, seconded by Krogman to approve Sick Leave Bank request #14-03. Motion by Krogman, seconded by Falken to amend the main motion to approve 100 hours, instead of 240 hours. Roll call vote on the amendment: Krogman “aye,” Miller “aye,” Falken “aye,” Yseth “aye,” Larson “aye.”

Amendment carried. Roll call vote on the main motion as amended: Miller “aye,” Falken “aye,” Yseth “aye,” Krogman “aye,” Larson “aye.” Motion carried.

Motion by Falken, seconded by Krogman to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County in the amount of \$4,375, receipt #232170, to line 101-4-165-4110, reimbursement for Veteran Service Officer Salary Supplement. Roll call vote: Falken “aye,” Yseth “aye,” Krogman “aye,” Miller “aye,” Larson “aye.” Motion carried.

Motion by Miller, seconded by Yseth to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County in the amount of \$18,783, receipt #266824, to line 226-4-222-4221 for reimbursement for warning siren upgrade. Roll call vote: Yseth “aye,” Krogman “aye,” Miller “aye,” Falken “aye,” Larson “aye.” Motion carried.

Motion by Krogman, seconded by Falken to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County in the amount of \$1,655.04, receipt #265925, to line 226-4-222-4221 for reimbursement for SHSP Local Conference. Roll call vote: Krogman “aye,” Miller “aye,” Falken “aye,” Yseth “aye,” Larson “aye.” Motion carried.

Motion by Falken, seconded by Krogman to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County in the amount of \$2,600, receipt #263646, to line 226-4-222-4221 for reimbursement for the HMEP Planning (Hazmat Plan). Roll call vote: Miller “aye,” Falken “aye,” Yseth “aye,” Krogman “aye,” Larson “aye.” Motion carried.

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Larson to sign Resolution #14-58: a resolution approving contingency transfers for FY2014. Roll call vote: Falken “aye,” Yseth “aye,” Krogman “aye,” Miller “aye,” Larson “aye.” Motion carried.

Resolution #14-58 Contingency Transfers

WHEREAS, the Brookings County Board of County Commissioners did approve a line for contingency transfers in the 2014 annual budget, and

WHEREAS, the Brookings County Board of County Commissioners finds it necessary to transfer from said contingency line.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners within and for the County of Brookings, State of South Dakota, that the following amount(s) and item(s) be transferred:

FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-120-4110 (Salaries)	\$ 10,000
	<i>Elections</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-130-4222 (Adult Defense)	\$ 5,000
	<i>Judicial</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-161-4210 (Other Insurance)	\$ 10,552
	<i>County Building</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-161-4240 (Rent 1921)	\$ 3,972

County Building

FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-161-4250 (Repairs)	\$ 25,000
	<i>County Building</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-161-4260 (Supplies)	\$ 2,000
	<i>County Building</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-161-4280 (Utilities CH)	\$ 6,500
	<i>County Building</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-151-4110 (Salaries)	\$ 6,000
	<i>Sheriff Office</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-211-4110 (Salaries)	\$ 26,000
	<i>Jail</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-212-4262 (Medicine/RX)	\$ 14,000
	<i>Jail</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-212-4263 (Medical Services/Lienable)	\$ 8,000
	<i>Jail</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-212-4272 (Prisoner Housing)	\$ 3,000
	<i>Jail</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-212-4281 (Inmate Telephone)	\$ 3,000
	<i>Jail</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-213-4110 (Salaries)	\$ 3,500
	<i>Coroner</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-213-4220 (Professional Services)	\$ 4,000
	<i>Coroner</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-214-4291 (JDC)	\$ 14,000
	<i>Juvenile Detention</i>	

FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-214-4292 (Volunteers of America)	\$ 10,000
	<i>Juvenile Detention</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-411-4241 (In-patient)	\$ 13,000
	<i>Poor</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-411-4242 (Out-patient)	\$ 2,000
	<i>Poor</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-411-4251 (Rent)	\$ 10,000
	<i>Poor</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-427-4110 (Salaries)	\$ 3,600
	<i>WIC</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-427-4270 (Travel)	\$ 500
	<i>WIC</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-441-4220 (Professional Services)	\$ 7,500
	<i>Behavioral Health</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-441-4221 (MI Lienable)	\$ 5,000
	<i>Behavioral Health</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	201-4-311-4220 (Professional Services)	\$ 80,000
	<i>Highway</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	201-4-750-0000 (Wheel Tax)	\$ 3,500
	<i>Road & Bridge</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	207-4-225-4290 (Other)	\$ 2,350
	<i>911 Remittance</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	226-4-222-4110 (Salaries)	\$ 5,000
	<i>Emergency Management</i>	
FROM:	General Fund contingency line 101-4-112-4290	
TO:	226-4-222-4221 (Grants)	\$ 14,000
	<i>Emergency Management</i>	

Total Contingencies \$300,974

Donald Larson
Chairperson
Brookings County Commission

ATTEST:

Vicki Buseth
Finance Officer

Motion by Krogman, seconded by Yseth to approve the transfer of cash from budget line 101-4-221-4291 in the amount of \$55,378.00 to fund 759, the Brookings County Fire Trust Fund. Background information was provided by Commission Department Director Stacy Steffensen. Roll call vote: Yseth "aye," Krogman "aye," Miller "aye," Falken "aye," Larson "aye." Motion carried.

The board discussed possible action to designate funds in the general fund, unreserved, undesignated fund balance. Falken said they're lucky to be in a position where they can do this. Krogman said a strategic plan can help them decide where a million dollars could go. He said he would like to see some money designated to 4-H to show the public that they have money designated for a potential move. Yseth agreed that they need a strategic plan. Steffensen said any designation can be done or undone by board action. Motion by Miller, seconded by Yseth to designate \$1 million of unreserved, undesignated fund balance for Economic Development-Highway Projects. Roll call vote: Krogman "aye," Miller "aye," Falken "aye," Yseth "aye," Larson "aye." Motion carried. Larson said they are on track and the money is there and set aside in a flexible manner for future commissions to operate with. He agreed that they can better administer those funds when the strategic plan is in place.

Commission Department Director Stacy Steffensen presented the Commission Department Director's report. Steffensen also thanked Larson and Falken. She said she heard back from Rod Fortin with Legislative Audit about budgeted funds for the Sinai shop project. Steffensen said Fortin recommended keeping track of the dollars budgeted internally. Steffensen said she attended the Chamber Pre-Legislative Luncheon on December 17th. She noted that County Offices will be closed on January 1st. Steffensen introduced Jim Sampson as the new GIS Technician. She reminded the board of the Volga Fireman's Feed on January 12th.

Deputy States Attorney Abigail Howard presented the Deputy State's Attorney's report. Howard also thanked Larson and Falken. She discussed the Chamber Luncheon and Leadership Brookings meeting. Howard said her office will be starting the stats analysis for 2014 which will be done the end of January.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Falken reported on the Joint Powers Board meeting. Falken said he has enjoyed his 12 years of service as a County Commissioner.

Commissioner Miller reported on the Innovation Campus dedication, the Chamber's Pre-Legislative Luncheon and the Leadership Brookings roundtable. She said she met with a hospital representative to discuss the hospital's building plans. Miller also attended a Domestic Abuse Shelter meeting and the Mayor's Celebration. Miller thanked Larson and Falken for everything they taught her.

Commissioner Krogman reported on the Innovation Campus presentation, the Leadership Brookings roundtable and the meeting with the hospital representative regarding the hospital's building plans. He also attended a Joint Powers Board meeting and a Hospital Board meeting. Krogman thanked Falken and Larson and said he appreciated their leadership and they will be missed.

Commissioner Yseth also thanked Larson and Falken. He reported on a Growth Partnership meeting and the Innovation Campus presentation. Yseth also reported on the Chamber's Pre-Legislative Luncheon and the Leadership Brookings roundtable. He also reported on the Planning & Zoning meeting. Yseth updated the board on progress on the 34th Avenue project. Scott Mohror from Banner Associates said they received the proposed agreement from Sioux Valley Energy and he discussed delaying the bid opening until early February. Mohror said he gave Steffensen the advertisement for the bids, but they ran into problems with the Sioux Valley agreement. He updated the board on what changes may need to be done and options that are available.

Miller said she is frustrated by the delays of this project. She said they are in the same spot they were a year ago. Miller said part of that frustration is not getting information from Sioux Valley, but she said if it has to be redesigned they need to do it and get it out for bids.

Falken said they need to get this done and get good bids. He said he understands if things don't line up and it has to be redesigned, but it had better be done in 2015. Mohror said property owner Jason Bowes is more concerned about the rights-of-way and easements than anything else.

Krogman said they need the contract with Sioux Valley together before they can negotiate in good faith with the landowners; he doesn't want to start skipping steps. He said they can't negotiate if they don't know what they need.

Larson said he shares Miller's frustration over this project and that it needs to be done soon. He thanked Krogman and Yseth for the work they've put into it. Larson said pointing fingers doesn't get them very far, but he said he seems like people are putting in poles overnight that no one knows about.

Mohror said they need to remove the turning lanes at 20th Street South from the plan. By consensus, the board agreed to remove the turning lanes from the project's plan.

Yseth asked about the railroad crossing. Mohror said he has received contact names for the railroad and will be in contact with them. He said the plans still include installing a pad for the box for the crossing arms. Miller said they asked Mohror to contact the railroad two weeks ago.

Commissioner Larson said he is grateful for the years of service on the board. He said it has been fun and they've come a long way. Larson said his greatest disappointment is the fact that the general public doesn't realize that the County Commission is their most important level of government. He said his greatest success is the longer you are on a board, it becomes a family and a countywide team.

EXECUTIVE SESSION

Motion by Miller, seconded by Krogman to enter into Executive Session at 11:00am in accordance with SDCL 1-25-2 (1) and SDCL 1-25-2 (3). Roll call vote: Miller "aye," Falken "aye," Yseth "aye," Krogman "aye," Larson "aye." Motion carried.

The board came out of Executive Session at 1:51pm. No action was taken.

ADJOURNMENT

There being no further business, Chairperson Larson declared the meeting adjourned until Tuesday, January 6, 2015 at 9:00 a.m.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Paisley Raml
Finance Assistant II
Brookings County Finance Office